

Board of Fire Commissioners
Fire District #2
Township of South Brunswick

Regular Meeting
Third Monday at 7:00 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

AGENDA
February 20, 2024
7:00 PM

1. Call to Order and Pledge of Allegiance

2. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The Home News & Tribune, The Princeton Packet, and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2023.

3. Roll Call

4. Public Comment

5. Approval of Minutes

A. January 16, 2024 Regular Meeting

6. Professional Reports

- A. Fire Chief
- B. District Coordinator
- C. Insurance Chairman
- D. Treasurer
- E. Legislative

7. Old Business

- A. Discussion on Firefighter Manpower
- B. Update on Purchase of New Fire Engine

8. New Business

- A. Election Results
- B. Discussion on Renewal of VFIS Portfolio Policy
- C. Discussion on Renewal of Station 20 HVAC Maintenance Contract
- D. Discussion on Renewal of Station Lawn Treatment Contract
- E. Discussion on Air Pack Preventive Maintenance
- F. Resolution #24-05, Authorizing Renewal of a Shared Services Agreement with the Township of South Brunswick for Deputy Fire Marshal Services
- G. Resolution #24-06, Declaration of Surplus Equipment
- H. Resolution #24-07, Authorizing Participation in the Educational Services Commission of New Jersey Cooperative Pricing System
- I. Resolution #24-08, Authorizing Award of Contract Relative to the Purchase of a 2024 Chevrolet Tahoe 4-Wheel Drive 4-Door Fleet Vehicle
- J. Discussion on Proposed Interlocal Agreement with Fire Districts 1 & 3 for Weekday Daytime Staff Coverage
- K. Items Timely and Important

- 9. *Voucher List*
(See Attached)
- 10. *Public Comment*
- 11. *Adjournment*

Voucher List

<i>A</i>	Republic Services #689	178.13
<i>B</i>	Kleen-Tec Maintenance, LLC	455.00
<i>C</i>	Verizon Wireless	242.64
<i>D</i>	PSE&G Co.	3,602.16
<i>E</i>	Verizon	476.58
<i>F</i>	Ready Refresh	115.89
<i>G</i>	Middlesex County Treasurer	2,112.14
<i>H</i>	Monmouth Junction Vol. Fire Department	12.98
<i>I</i>	VFIS	22,504.83
<i>J</i>	Janice Rivera	75.00
<i>K</i>	OK Enterprises, LLC	529.00
<i>L</i>	Municipal Emergency Services, Inc.	1,659.54
<i>M</i>	Scott Smith	60.00
<i>N</i>	Stewart & Stevenson	6,089.99
<i>O</i>	Richard M. Braslow, Esq.	50.00
<i>P</i>	Travelers	17,269.00
<i>Q</i>	HFA	500.00
<i>R</i>	Computer Systems and Methods	3,844.00
<i>S</i>	Safety & Survival Training LLC	750.00
<i>T</i>	Pedro Sanchez	354.62
<i>U</i>	Lincoln Financial Advisors	34,848.00
<i>V</i>	Witmer Public Safety Group Inc.	1,369.62
<i>W</i>	Jack Hueston	250.00
<i>X</i>	Michelle Regula	160.00
<i>Y</i>	Jane Harrison	160.00

APPROVED
3-18-2024

REGULAR MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – DISTRICT #2
February 20, 2024

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Spahr at 7:00 pm followed by a salute to the flag.

2. NOTICE OF COMPLIANCE

Chairman Spahr read the Public Laws Meeting Notice of the Public Laws of 1975.

3. ROLL CALL

Present: Comm. Kazanski
 Comm. Smith
 Comm. Wolfe
 Comm. Young
 Chairman Spahr

4. PUBLIC COMMENT

No one from the floor desired to address the Board.

5. APPROVAL OF MINUTES

A. January 16, 2024 Regular Meeting

Comm. Wolfe made a motion to approve the minutes of the January 16, 2024 regular meeting, seconded by Comm. Smith.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

6. PROFESSIONAL REPORTS

A. Fire Chief's Report

Chief Scott Smith reviewed the Fire Department's January 2024 activity report (see attached).

Chief Smith reported that the Fire Department completed annual mandatory refresher training and is in the process of completing facemask fit-testing.

Chief Smith reported that the Fire Department held their annual installation dinner and 100th anniversary celebration at the Nassau Inn in Princeton on January 27th. Coverage for fire calls was provided by the Kingston Fire Company.

Chief Smith reported that instructors from Safety & Survival Training LLC gave a training class on radio communications at Station 20 on February 15th.

Chief Smith reported that we downloaded the program to have the capability to re-program the new pagers, and that Kendall Park Deputy Fire Chief Mike Corl and Kendall Park First

Aid Squad Captain Scott Weis have been a big help in learning the program. Chief Smith further reported that the Township had two of the dispatch consoles re-programmed to broadcast two sets of tones over the pagers for emergency calls.

Chief Smith reported that the Fire Department has contacted the Middlesex County DOT to discuss options to provide additional alerting of motorists on Georges Road when fire apparatus are returning to Station 21, following numerous instances where cars drive around the trucks even with emergency lights activated.

Chief Smith reported that the State passed a law banning the use of Class B firefighting foam which contains PFAS chemicals effective in 2026. Chief Smith further advised that in the meantime, the County Hazardous Materials team is notified whenever this foam is utilized, who in turns notifies the State DEP. The County Fire Marshal should be providing information on disposal of the current Class B foam utilized by fire departments in the county, and the anticipated foam brand replacement.

Chief Smith reported that he contacted the State DOT and that they will be installing traffic signal preemption equipment as part of the upcoming re-engineering of the intersection of Route 130/Georges Road/Wheeling Road. Chief Smith also reported that Kingston Deputy Fire Chief Rob Weissman contacted the State DOT to inquire about the installation of preemption equipment at intersections along Route 1. If desired, the districts would be responsible for 100% of the cost of the equipment and 25% of the installation cost.

Chief Smith reported that he has spoken with the salesman from Fire & Safety Services, and that the pre-construction trip for the new aerial is anticipated for mid-March. Chief Smith further reported that the line officers are putting together a list of equipment for the new truck, which he will be providing to the Commissioners for consideration at an upcoming meeting.

B. District Coordinator's Report

Coordinator Scott Smith reviewed the February 2024 Coordinator's Report (see attached).

C. Insurance Chairman's Report

Coordinator Smith reviewed the February 2024 Insurance Report (see attached).

D. Treasurer's Report

Comm. Young reported that there were no deposits since the last meeting.

Comm. Young reported that he received notification prior to the district election this past weekend that the 2024 budget was approved by the DCA.

Comm. Young reported that he is in the process of closing out the 2023 financials, and will be issuing the final financial report for 2023 at the re-organization meeting in two weeks.

Comm. Young distributed and reviewed a document he put together listing all of the fire districts in Middlesex County, which includes tax rates, assessed values, and amounts to be

raised by taxation. Comm. Young reported that our district has the second lowest tax rate in the county, and the lowest tax rate on an equalized basis, which considers the assessed to true values of each district.

Comm. Young reported that the audit is scheduled to start the first full week of March, and that he will be dropping off the 2023 financial records at the end of next week.

Comm. Young reported that the fire district website has been updated to reflect those vendors and organizations that received funds of \$17,500 or greater in 2023.

Comm. Young reported that the 1099-MISC forms were mailed out by the auditor.

E. Legislative Report

Comm. Young reported that he downloaded the minutes of the December meeting of the State Association of Fire Districts, and that the next meeting is scheduled for March 2nd.

7. OLD BUSINESS

A. Discussion on Firefighter Manpower

Chief Smith reported that the presentation on the joint daytime manpower program was given to the membership of all three fire companies on January 24th, which was followed by a discussion. Coordinator Smith felt the discussion was productive with good questions and feedback received. Coordinator Smith further reported that the committee met on February 6th to discuss the draft interlocal agreement, which will be discussed further under New Business, and that the next meeting of the committee is scheduled for next week.

B. Update on Purchase of New Fire Engine

Coordinator Smith reported that he and Commissioner Young provided the requested information to bond counsel Matt Jessup from McManimon, Scotland & Baumann, LLC to prepare the application to the Local Finance Board for the financing of the new fire engine. The application was submitted to the Local Finance Board and heard at their meeting on February 14th. Mr. Jessup summarized the details of the application to the Local Finance Board, and Commissioner Young answered several of the Board's questions. The Local Finance Board approved the application, and attorney Richard Braslow advised that the district could proceed with ordering the truck. A signed voucher was submitted to Fire & Safety Services on February 15th in the amount of \$1,279,939.31 to formally place the order. The district will need to pass a resolution accepting the findings of the Local Finance Board once documentation is received. According to the bond counsel, he asked that the district contact him approximately one year out from delivery of the new truck to begin work on the financing via bonds and notes.

8. NEW BUSINESS

A. Election Results

Coordinator Smith reported the preliminary tallies of the in-person and vote-by-mail votes cast for the fire district election held on February 17th, following receipt of the latest vote-by-mail counts provided by the County Clerk's office this evening. For the two Commissioner positions up for election, Charles Spahr received 257 votes, Douglas Wolfe received 250

votes, and there was 1 write-in. For the question regarding the 2024 fire district budget, there were 205 'yes' votes and 65 'no' votes. Coordinator Smith further reported that final results should be received from the County Clerk's office by early next week.

B. Discussion on Renewal of VFIS Portfolio Policy

Coordinator Smith reported that he received the renewal of the Portfolio policy from VFIS in the amount of \$44,785.83 for the period February 1, 2024 to February 1, 2025. Coordinator Smith further reported that the policy is paid in two installments with the first installment in the amount of \$22,504.83. Coordinator Smith recommended renewing the Portfolio policy with VFIS.

Comm. Young made a motion to renew the Portfolio policy with VFIS at a cost of \$44,785.83, seconded by Comm. Smith.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

C. Discussion on Renewal of Station 20 HVAC Maintenance Contract

Coordinator Smith reported that he received the renewal of the Station 20 HVAC maintenance contract from TLP Climate Control Systems. The contract is in the amount of \$2,652.00, paid in four quarterly installments of \$663.00 following service, the same amount as the previous agreement. Coordinator Smith recommended renewing the HVAC maintenance contract with TLP Climate Control Systems.

Comm. Smith made a motion to approve the renewal of the Station 20 HVAC maintenance contract with TLP Climate Control Systems at a price of \$2,652.00, seconded by Comm. Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

D. Discussion on Renewal of Station Lawn Treatment Contract

Coordinator Smith reported that he received the lawn treatment contract renewal for 2024 for both fire stations from TruGreen. Coordinator Smith further reported that the contracts are for 3 treatments at each station, at a cost of \$515.67 each for Station 20 and \$128.89 each for Station 21, for a total cost of \$1,933.68. Coordinator Smith recommended renewing the station lawn treatment contract with TruGreen.

Comm. Young made a motion to approve the 2024 renewal of the lawn treatment contract with TruGreen at a cost of \$1,933.68, seconded by Comm. Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

E. Discussion on Air Pack Preventive Maintenance

Coordinator Smith reported that he contacted two vendors to obtain quotes for the annual air pack preventive maintenance. The quotes received were from Municipal Emergency Services and Firefighter One, both in the amount of \$945.00, not including repairs. Coordinator Smith

recommended approving the air pack preventive maintenance with MES as they have serviced the air packs for the last several years.

Comm. Smith made a motion to approve the air pack preventive maintenance by Municipal Emergency Services in the amount of \$945.00, seconded by Comm. Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

F. Resolution #24-05, Authorizing Renewal of a Shared Services Agreement with the Township of South Brunswick for Deputy Fire Marshal Services

Comm. Smith made a motion to approve Resolution #24-05, seconded by Comm. Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

G. Resolution #24-06, Declaration of Surplus Equipment

Comm. Wolfe made a motion to approve Resolution #24-06, seconded by Comm. Smith.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

H. Resolution #24-07, Authorizing Participation in the Educational Services Commission of New Jersey Cooperative Pricing System

Comm. Smith made a motion to approve Resolution #24-07, seconded by Comm Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

I. Resolution #24-08, Authorizing Award of Contract Relative to the Purchase of a 2024 Chevrolet Tahoe 4-Wheel Drive 4-Door Fleet Vehicle

Comm. Wolfe made a motion to approve Resolution #24-08, seconded by Comm Smith.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

J. Discussion on Proposed Interlocal Agreement with Fire Districts 1 & 3 for Weekday Daytime Staff Coverage

The Commissioners reviewed the draft agreement regarding the joint staff coverage, including details concerning coverage during holidays, cross-training of full-time staff as apparatus operators, and the equal division of the cost of per-diem staff. The draft agreement will be reviewed with the other fire districts at the upcoming meeting next week.

K. Items Timely and Important

Comm. Smith reported that a Local Finance Notice was received from the DCA which establishes the cost-of-living increase for the 2024 LOSAP award. The 2023 LOSAP award of \$1,936.00 has been increased by 6.9% to \$2,070.00. Comm. Smith further reported that a resolution will be prepared for the re-organization meeting in two weeks to set the 2024 LOSAP award.

Comm. Young expressed his thanks to Coordinator Smith for all of his efforts towards several recent projects, including the December Special Election, December Capital Meeting, application to the Local Finance Board, and the development of the specifications and purchase of a new pumper. Comm. Young read Resolution #24-09, recognizing Coordinator Smith's efforts and awarding a one-time stipend.

Comm. Young made a motion to approve Resolution #24-09, Authorizing a One-Time Stipend to Fire District Coordinator Scott Smith, seconded by Comm. Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - abstain, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

9. VOUCHER LIST

Comm. Smith made a motion to approve the voucher list as posted, seconded by Comm. Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

10. PUBLIC COMMENT

No one from the floor desired to address the Board.

11. ADJOURNMENT

Comm. Smith made a motion to adjourn seconded by Comm. Young and by a voice vote all voted in affirmative. Meeting adjourned at 8:51 pm.

Respectfully Submitted,

Scott Smith, Fire District Coordinator

Monmouth Junction Volunteer Fire Department
Monthly Activity Report
January 2024

INCIDENT RUNS

- 1 Structure Fires
- Vehicle Fires
- Dumpster/Compactor/Trash/Refuse Fires
- Trees, Brush, Grass, Mulch Fires
- 1 Fires, Other
- 1 Vehicle Extrications (Jaws)
- 1 Motor Vehicle Accident (No Extrication)
- Rescue Call (Elevator, Trench, Confined Space, High Angle, Animal, etc.)
- 9 Haz-Mat Spill / Leak No Ignition
- 2 Arcing / Shorted Electrical Equipment / Power Line Down / Electrical Problem
- 1 Hazardous Condition
- 3 Service Call (Unauthorized Burning, Water Problem/Leak, Lockout, etc.)
- Assist Police / EMS / Landing Zone / Missing Person
- Stand-By / Cover Assignment
- Dispatched & Cancelled En Route
- 2 Smoke Scare / Odor Removal / Problem
- 22 System Malfunctions
- 20 Unintentional System / Detector Operation
- 3 False Calls / Good Intent
- Other

66 Total Runs for 299.90 Man-Hours

DEPARTMENT ACTIVITIES

- 1 Board of Fire Commissioners Meeting
- Chief's Meeting
- 1 Line Officer's Meeting
- 1 Regular Department Monthly Meeting
- 1 Relief Association Meeting
- OEM Meeting
- Meetings, Committee Function, Recruitment Drive, Other
- 1 Work Night
- Work Detail
- 2 Drills
- Training Sessions
- Parade/Wetdown
- Public Relations
- Stand-by Assignment (Non-Incident)
- Viewing/Funeral

201.28 Man-Hours

Total Man-Hours for the Month: 501.18

Fire Safety:

Referrals Sent – 15

Responded to Scene – 21

Fire District Coordinator's Report February 20, 2024

- Several techs from Verizon were at Station 20 on 1-30-2024 to perform an upgrade to the internet service.
- A sub-contractor for Sodexo Roth was at Station 20 on 2-1-2024 to address a minor roof leak.
- With the final financing payment being made on Engine 204 last year, Commerce Bank issued a letter to release the lien on the truck. The letter and original title were submitted to the NJ MVC on 2-7-2024; the lien was removed and a new title was issued.

Insurance:

- There is an item for discussion under New Business for renewal of the Portfolio policy.
- There is an invoice on the voucher list to Travelers in the amount of \$17,269.00 for the balance of the 2024 worker's compensation coverage. This represents a total cost of \$23,934.00 for the year, which is a decrease of \$2,730.00 from 2023.
- I performed the driver's license status check on all active members on 2-9-2024 through the NJMVC Customer Abstract Information Retrieval program. All members have their driver's license status in good standing with no suspensions at this time. As a reminder, VFIS recommends performing this license check every 3 years, but we have been performing the checks annually since 2017.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-05

Authorizing Renewal of a Shared Services Agreement with the Township of South Brunswick
for Deputy Fire Marshal Services

WHEREAS, the Township of South Brunswick and the Board of Fire Commissioners of Fire District No. 2 entered into an agreement whereby the Township agreed to provide five (5) Deputy Fire Marshals and the District agreed to reimburse the Township for a portion of such services; and

WHEREAS, the Township and the Fire District wish to provide these services, the terms of which are set forth in a shared services agreement between the Township and the Fire District, a copy of which is on file with the Clerk of the Board of Fire Commissioners.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The Board of Fire Commissioners hereby authorizes the Chairman and District Clerk to execute a renewal of the shared services agreement with the Township of South Brunswick for deputy fire marshal services.
- (2) The term of the agreement shall be for the period January 1, 2024 through December 31, 2026.
- (3) A copy of the agreement shall be kept on file with the District Clerk and available for public inspection.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 20th day of February 2024.


Douglas A. Wolfe / District Clerk

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
Comm. Kazanski	✓			
Comm. Smith	✓			
Comm. Wolfe	✓			
Comm. Young	✓			
Chairman Spahr	✓			

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-06

Declaration of Surplus Equipment

WHEREAS, the Board of Fire Commissioners, Fire District #2, Township of South Brunswick has determined that the following property:

Life Fitness Cross-Trainer, Model CT9500HR
S/N 677738

Stair Master Free Climber, Model 4200 PT
S/N 150080930025


is no longer needed for public use; and

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex deem the property to be surplus.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex are hereby authorized to sell the surplus property as indicated at either public auction or by the advertised bid process.
- (2) If the property so described has no monetary value it shall be disposed of as junk.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 20th day of February 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-07

Authorizing Participation in the
Educational Services Commission of New Jersey Cooperative Pricing System

WHEREAS, N.J.S.A. 40A:11-15(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the Educational Services Commission of New Jersey is responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, the Board of Fire Commissioners of South Brunswick Township Fire District No. 2 has determined that the fire district may realize significant time and cost savings on the procurement of various goods and services through utilizing the cooperative purchasing contracts of the Educational Services Commission of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The Fire District is authorized to engage in purchasing from the Educational Services Commission of New Jersey Cooperative Pricing System and execute any and all documentation necessary for participation.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 20th day of February 2024.


Douglas A. Wolfe / District Clerk

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
Comm. Kazanski	✓			
Comm. Smith	✓			
Comm. Wolfe	✓			
Comm. Young	✓			
Chairman Spahr	✓			

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-08

Authorizing Award of Contract Relative to the Purchase of a
2024 Chevrolet Tahoe 4-Wheel Drive 4-Door Fleet Vehicle

WHEREAS, the Board of Fire Commissioners of South Brunswick Township Fire District No. 2, pursuant to N.J.S.A. 40A:11-12a, may without advertising for bids, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, N.J.A.C. 5:34-7.29(c) requires that contracts awarded under a State Cooperative Purchasing contract that are in excess of the contracting units bid threshold shall be made by resolution of the governing body; and

WHEREAS, the Fire District Coordinator has solicited a quotation for the equipment; and


WHEREAS, Pellegrino Chevrolet has submitted a quotation under the Educational Services Commission of New Jersey Contract 23/24-04; and

WHEREAS, the Board of Fire Commissioners of South Brunswick Township Fire District No. 2 have determined it appropriate to award a contract to Pellegrino Chevrolet.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) An award of contract is hereby made to Pellegrino Chevrolet for the purchase of a 2024 Chevrolet Tahoe 4-Wheel Drive 4-Door Fleet Vehicle, as described in the attached quotation for a total cost of \$57,515.00.
- (2) This award of contract is contingent upon receiving approval from the Educational Services Commission of New Jersey to participate in their Cooperative Pricing System.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 20th day of February 2024.


Douglas A. Wolfe / District Clerk

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
Comm. Kazanski	✓			
Comm. Smith	✓			
Comm. Wolfe	✓			
Comm. Young	✓			
Chairman Spahr	✓			

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION #24-09

Authorizing a One-Time Stipend to Fire District Coordinator Scott Smith

WHEREAS, the Fire District sought and obtained voter approval to purchase a new pumper to replace an aging piece of apparatus; and

WHEREAS, the Fire District obtained approval from the New Jersey State Local Finance Board for such purchase; and

WHEREAS, the Fire District also sought and obtained voter approval to increase by \$20,000 the funding for a command vehicle that required a special capital meeting, and

WHEREAS, Fire District Coordinator Scott Smith has worked successfully to coordinate the special election activities related to the new pumper acquisition, the compilation of data for the Local Finance Board Application, the special capital meeting activities, and the procurement specifications and negotiations for the new pumper; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 2 desire to express their sincere appreciation for Fire Coordinator Smith's outstanding efforts on behalf of the residents of the Fire District; and

WHEREAS, funds are available within the 2024 Fire District Budget;

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- 1.) Effective upon approval by the Board of Fire Commissioners, Fire Coordinator Smith shall receive a one-time stipend of \$3,500.00 that shall not be added to his base salary.

The foregoing is a true copy of a resolution adopted by the governing body of South Brunswick Fire District No. 2 on February 20, 2024.

Douglas A. Wolfe

Douglas A. Wolfe, District Clerk

2-2024

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
T. Kazanski	✓			
C. Smith			✓	
D. Wolfe	✓			
T. Young	✓			
C. Spahr	✓			